



Duration: 1 Day
Course Code: SSM04

Course Description:

The modern manager needs to be able to motivate their team, be able to manage change, deal with difficult people, manage performance, they need to be able to coach and develop their staff. This interactive seminar allows delegates to explore those crucial areas of management and leadership.

Who Should Attend Developing Management And Leadership Skills Training?

- This programme gives first line managers the foundation for their formal management development.
- It allows delegates to consider succession planning.

Benefits From Attending The Training:

- To assist delegates to develop the basic knowledge required by a first line manager.
- To give effective feedback.
- It is suitable as a development tool for any members of staff who are looking to progress in your company.

Course Contents:

- Effective Leadership
- Different styles and approaches
- Motivate others effectively
- Managing the work
- Time Management
- Developing Teams
- Identifying strengths and weaknesses
- Effective Communication
- Developing individuals

Related Courses:

- Presentation Skills | Duration: 1 Day | Codes: SSI01 | SSI02
- Business Writing Skills | Duration: 1 Day | Code: SSG03
- Microsoft Excel | Duration: 1 Day | Codes: ITS12 | ITS13 | ITS14

***BESPOKE COURSE | Course Duration, Level & Duration: Depends On Content & Individuals**

