

GEKKO



BUSINESS MANAGEMENT SYSTEM



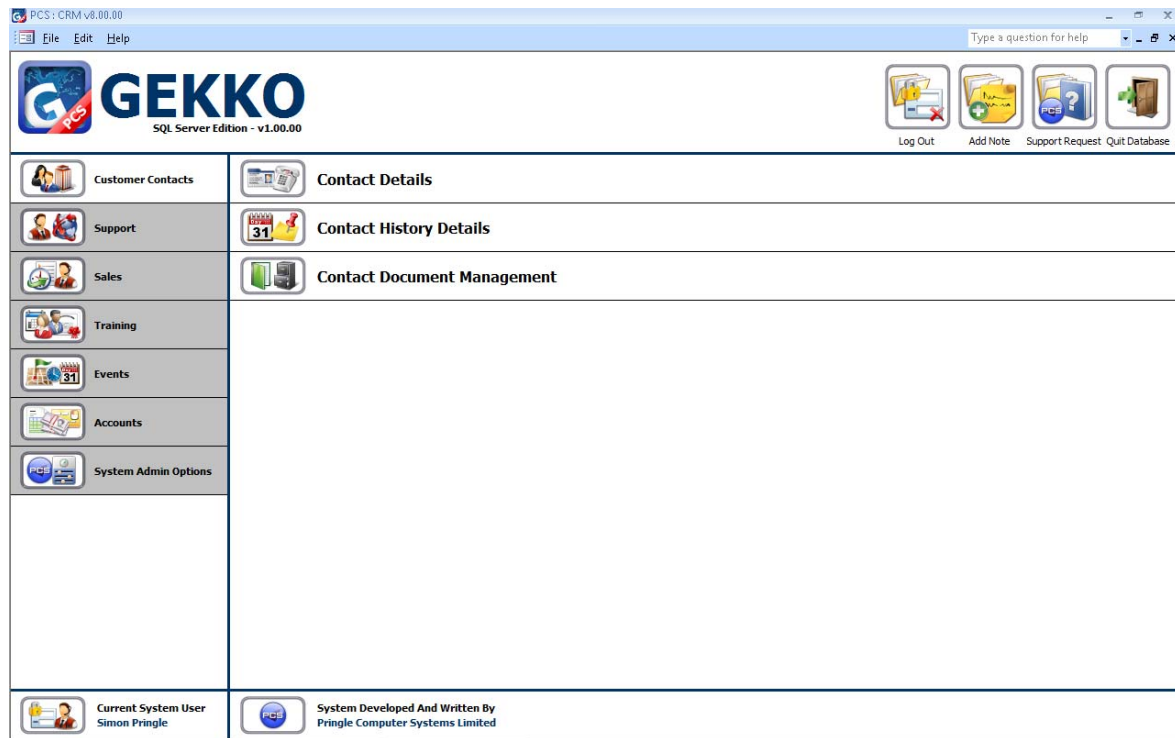
WHAT IS GEKKO ?

GEKKO is a Windows application that is integrated with the Microsoft Office suite, allowing network PC's or remote users to access, update, share and manage the day to day operations of your company.

With over 15 years' experience of developing systems in almost every type of industry, PCS have combined all their knowledge into one business management system : GEKKO – designed to handle everything required from a small business to a large multi-national corporation.

With its simple design but powerful tools, GEKKO has a proven record of being rapidly integrated into any Company Operation.

The GEKKO application has been developed into a number of smaller interlinking system modules. This allows for the End User to pick and mix which elements they require for their current organisation, but at the same time allowing them to add additional sections when the time is right for them as their company grows.





CRM MODULE - (GEKKO BASE PACKAGE)

For any company to survive, customers will always be needed, even if they are not referred to as customers (e.g. Patients, Suppliers, Dealerships). The back bone of GEKKO is designed around a CRM solution.


CRM stands for Customer Relationship Management, which groups all the tools and skills required to manage and look after a company's customers.

CRM Key Features





Simple and extremely user-friendly screens allow fast and rapid deployment into any Business. Maintaining client details has never been so easy.

Contact Details










- Store key contact details about individuals and organisations.
- Associated multiple addresses to one client.
- Categorise your addresses into your own Region and Groups.
- Assign internal staff to a client or individual client address.
- Store alternative names that are associated with a single client.



CONTACT DETAILS

10 Current Filtered Records Total No. Of Tagged Contacts : 2

Contact Name / Company / Known As	Telephone No / Type	Mobile No	Job Title / Company Group	E-Mail / Sector / Date Last
 Gray, Paul Pringle Computer Systems limited PCS-Limited	0114 2813350 Internal		Director A Rating : MAC 40 : Training : None Assigned	paul@pcs-limited.com None Assigned
 Pringle, Jamie Pringle Computer Systems limited PCS-Limited	0114 2813350 Internal	07966 199329	Director A Rating : MAC 40 : Training : None Assigned PCI : 22/01/2009	Jamie@pcs-limited.com None Assigned
 Pringle, Jo Pringle Computer Systems limited PCS-Limited	0114 2813350 Internal		Company Secretary A Rating : MAC 40 : Training : None Assigned	jo.pringle@pcs-limited.com 27/10/2009
 Pringle, Simon Pringle Computer Systems limited PCS-Limited	0114 281 3350 Internal	07976 840558	Director A Rating : MAC 40 : Training : None Assigned PCI : 05/12/2008	simon@pcs-limited.com None Assigned
 Pringle, Sophia Pringle Computer Systems limited PCS-Limited	0114 281 3350 Internal		A Rating : MAC 40 : Training : None Assigned	No E-Mail Address None Assigned
 Smedley, Sean Pringle Computer Systems limited PCS-Limited	0114 281 3350 Internal		A Rating : MAC 40 : Training : None Assigned	No E-Mail Address None Assigned
 Spenceley, Glenn Pringle Computer Systems limited PCS-Limited	0114 281 3350 Internal		A Rating : MAC 40 : Training : None Assigned	No E-Mail Address None Assigned
 Support, Support Pringle Computer Systems limited PCS-Limited	01142813350 Internal	01142813350	A Rating : MAC 40 : Training : None Assigned	No E-Mail Address None Assigned 10/05/2010
 Taylor-Thorne, Rhonda Pringle Computer Systems limited PCS-Limited	0114 281 3350 Internal		A Rating : MAC 40 : Training : None Assigned	No E-Mail Address


First Name :

Last Name :

Contact Group :

E-Mail :

Address :

Reset Search 

Company Name : Pringle Computer Systems limited





Known As :

E-Mail Group :

Company Type :

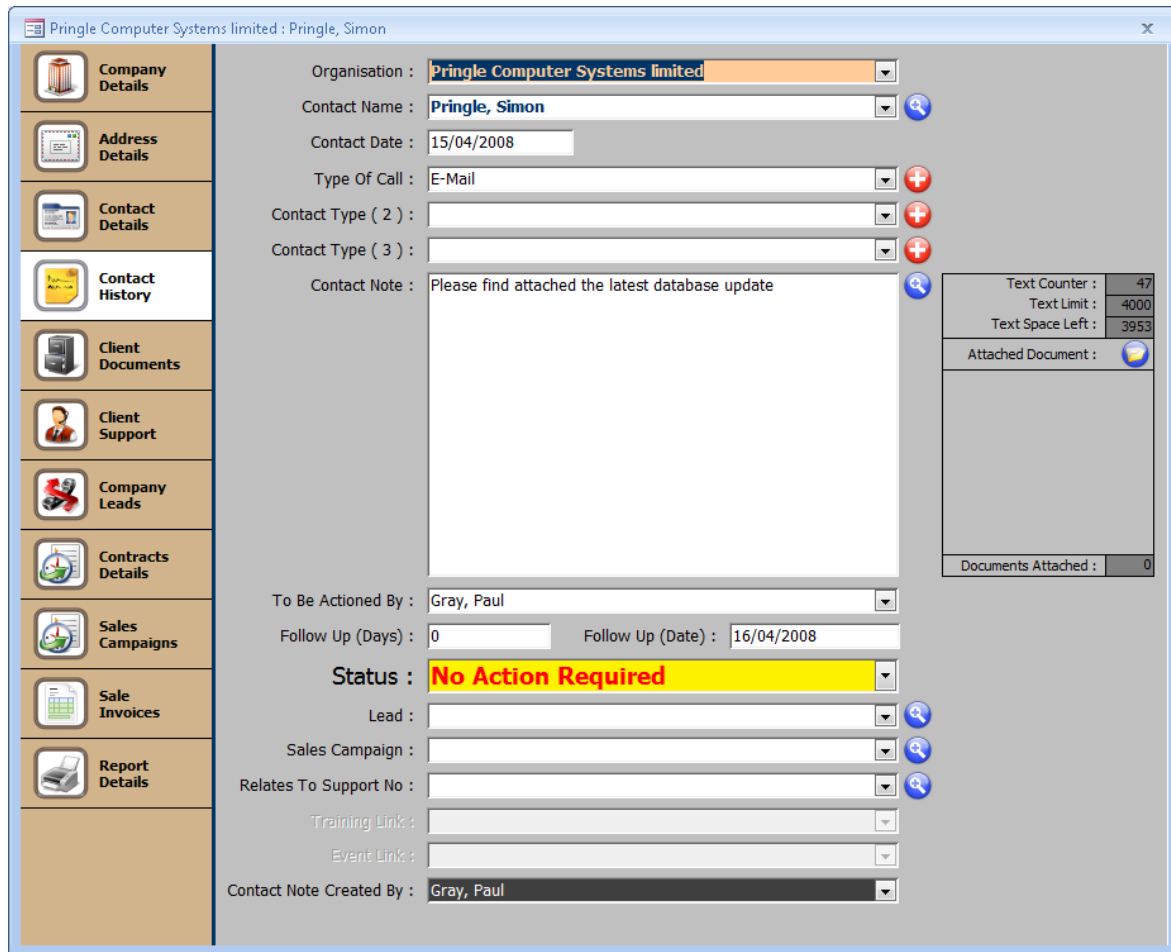
Sector :

Group :

Contact History

- Obtain instant access to a complete view of all contacts made with a client by yourselves and your entire team.
- Plan future follow up dates, with reminders.
- Create tasks for your team to complete.
- Review how long since your last contact with a Client.
- Assign multiple clients to a single Sales Campaign and review its success.



The screenshot shows a web application window titled "Pringle Computer Systems limited: Pringle, Simon". On the left is a navigation menu with icons and labels for: Company Details, Address Details, Contact Details, Contact History (highlighted), Client Documents, Client Support, Company Leads, Contracts Details, Sales Campaigns, Sale Invoices, and Report Details. The main content area contains the following fields:

- Organisation: Pringle Computer Systems limited
- Contact Name: Pringle, Simon
- Contact Date: 15/04/2008
- Type Of Call: E-Mail
- Contact Type (2): [empty]
- Contact Type (3): [empty]
- Contact Note: Please find attached the latest database update
- To Be Actioned By: Gray, Paul
- Follow Up (Days): 0
- Follow Up (Date): 16/04/2008
- Status: No Action Required
- Lead: [empty]
- Sales Campaign: [empty]
- Relates To Support No: [empty]
- Training Link: [empty]
- Event Link: [empty]
- Contact Note Created By: Gray, Paul

On the right side of the form, there is a text counter and an attached document section:

Text Counter :	47
Text Limit :	4000
Text Space Left :	3953

Attached Document : [empty]

Documents Attached : 0

Document Management

- Upload your client documents and letters, allowing your staff to simply retrieve easily when needed.
- Create your own templates and attach them to the system.
- Full archive history of every report or letter generated from within the system.
- Flexible export routines into Excel for Analytical reports.

Future Leads

- View the combined status of all your pending sales by individual, team or company.
- Review target dates and potential revenue of your entire operations.
- Link documents and other sources of information for future work that your whole team can review at any given time.

Contract Manager

- Simple and straightforward, automatic notifications of when contracts are to expire or when regular schedule maintenance is needed to be planned.

Core System Administration Settings

Full Security Permission Management Controls. Allowing administrators to create group policies or individual access options for every section of the system.

- Read Only
- Read - Add
- Read - Add - Edit
- Read - Add - Edit - Delete

Forms Not Assigned				Forms Assigned	
Form Names		Read Only / Add / Edit / Delete		Form Names	Remove
Sales		RO A E D		Customer Contacts	Read / Add
Menu Item	Main Menu Options			Menu Item	Main Menu Options
Training		RO A E D		Events	Read / Add
Menu Item	Main Menu Options			Menu Item	Main Menu Options
Accounts		RO A E D		Support	Read / Add / Edit
Menu Item	Main Menu Options			Menu Item	Main Menu Options
Contact Details		RO A E D		System Admin Options	Read / Add / Edit
Browser	Sub Menu Options			Menu Item	Main Menu Options
Contact History Details		RO A E D		Contact Document Management	Read / Add / Edit / Delete
Browser	Sub Menu Options			Browser	Sub Menu Options
Future Leads		RO A E D		Contract Management	Read / Add / Edit
Browser	Sub Menu Options			Browser	Sub Menu Options
Sales Campaigns		RO A E D		Add Support Call	Read / Add / Edit / Delete
Browser	Sub Menu Options			Sub Form	Sub Menu Options
Training Schedule / Delivery Dates		RO A E D		Development / Support Log	Read / Add / Edit / Delete
Browser	Sub Menu Options			Browser	Sub Menu Options
Delegate Finder		RO A E D		Customer Site Visits - Support Job Planner	Read Only
Browser	Sub Menu Options			Browser	Sub Menu Options
Development / Support Log Statistics Summary		RO A E D		System Settings	Read Only
Browser	Sub Menu Options			Frame	Sub Menu Options
Full Company Invoice Details		RO A E D			
Browser	Sub Menu Options				
System User Management		RO A E D			
Browser	Sub Menu Options				
Report Management Console		RO A E D			
Browser	Sub Menu Options				
Import External Data		RO A E D			
Frame	Sub Menu Options				

What makes GEKKO different from other Business Management Systems?

A number of mainstream Business Management Systems, tell you how to work, they even tell you what you should call things. GEKKO is designed around you and your business, and allows you to customise everything allowing you and your team to work in the environment that they all know and understand.

As standard, the system comes with the following extra operational features:

Powerful Reporting Tools

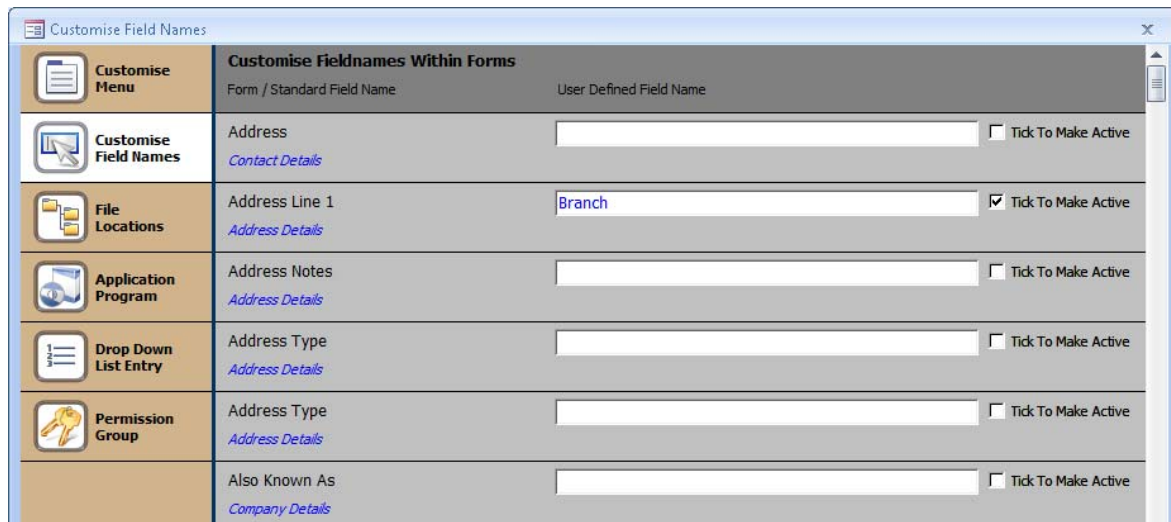
- Create and upload your own Microsoft Word Templates
- Assign Templates to individual records, or merge large sets of data.
- Customise your export routines into Microsoft Excel

Import Your Existing Data

- Import modules that come standard with GEKKO, allow you to retrieve and upload your existing data from various sources.
 - Existing Access Databases
 - Microsoft Outlook – Centralise all your office contacts.
 - Existing Microsoft Excel Spreadsheets.
- PCS can even pre-upload your system with Contact Details from any business sector.

Customise Your System

- Rename all aspects of the system, everything from Menu Headings to Individual Field Names.
- Give individual users different access to every part of the system, including any menus they can see, reducing any confusion on where they need to go.
- Create your own drop down list options, which you can add and change as you go along.



Customise Field Names		
Customise Fieldnames Within Forms		
	Form / Standard Field Name	User Defined Field Name
Customise Menu		
Customise Field Names	Address <i>Contact Details</i>	<input type="text"/> <input type="checkbox"/> Tick To Make Active
File Locations	Address Line 1 <i>Address Details</i>	Branch <input type="checkbox"/> Tick To Make Active
Application Program	Address Notes <i>Address Details</i>	<input type="text"/> <input type="checkbox"/> Tick To Make Active
Drop Down List Entry	Address Type <i>Address Details</i>	<input type="text"/> <input type="checkbox"/> Tick To Make Active
Permission Group	Address Type <i>Address Details</i>	<input type="text"/> <input type="checkbox"/> Tick To Make Active
	Also Known As <i>Company Details</i>	<input type="text"/> <input type="checkbox"/> Tick To Make Active



EVENT MANAGER

When arranging events, there are a number of elements to take into account: Location, Units, Equipment, Special Requirements, Service providers and Attendees with their own requirements. Managing all these factors has never been as easier.

Event Manager Features

- Flexible filters allowing a group of clients to be assigned to an event.
- Search, Update and Extract client details on Attendee status : Booked, Confirmed, Replaced By, Did Not Attended, Declined Invite.
- Advertise your events with targeted mail shots.
- Extra Reporting Templates : Name Tags, Event Tickets/Passes.
- Exhibition planning feature; assigning clients to a stand or unit.
- Assigned Service Providers and their roles within the preparation and delivery of the event.
- Log any Special Requirements.
- Links to Sale Invoicing Module – showing Invoices Sent and Current Payment Received

Assign Delegates To Event			Delegates Currently Linked To Event		
Apply Filters To Find The Required Delegates....			Event Details		
Company Name : Pringle Computer Systems limited			Event : A25 - MEWP (Scissor) : Industry Standard		
First Name : <input type="text"/>			Date : 16/11/2010		
Last Name : <input type="text"/>			Time : 09:30		
<input type="button" value="Apply Filters"/>			Min. Places : 2		
			Max. Places : 10		
Contact Details			Contact Details		
Gray, Paul	0114 2813350	<input type="button" value="+"/>	Brown, Antonia	Awaiting Confirmation	<input type="button" value="-"/>
Pringle Computer Systems limited			Pringle Computer Systems limited	<input type="text"/>	
Pringle, Jamie	0114 2813350	<input type="button" value="+"/>	Pringle, Simon	Awaiting Confirmation	<input type="button" value="-"/>
Pringle Computer Systems limited			Pringle Computer Systems limited	<input type="text"/>	
Pringle, Jo		<input type="button" value="+"/>	Taylor-Thorpe, Phoebe	Confirmed	<input type="button" value="-"/>
Pringle Computer Systems limited			Pringle Computer Systems limited	<input type="text"/>	
Pringle, Sophia	0114 281 3350	<input type="button" value="+"/>			
Pringle Computer Systems limited					
Smedley, Sean	0114 281 3350	<input type="button" value="+"/>			
Pringle Computer Systems limited					
Spenceley, Glenn	0114 281 3350	<input type="button" value="+"/>			
Pringle Computer Systems limited					
Support, Support	01142813350	<input type="button" value="+"/>			
Pringle Computer Systems limited					



FLEET MANAGEMENT

The Fleet Management Module is designed to handle any type of equipment that your company should use. Everything from Vehicles, Lorries, Plant Equipment, Office Equipment or even down to works of Art. Whether it is for hiring, leasing, loaning or just collecting and delivering, this module will cater for all your Fleet Management needs.

Record Full Vehicle/Equipment Details

- Make Model.
- Item Specifications (Colour, Interior, Doors, Roof Rack : You can customise your own lists).
- Service Dates (Last, Next Due).
- MOT And TAX Expiry Dates.
- Tyre Sizes.
- Purchase Details (Price, Date, From Whom, Discounts).
- Leasing Monthly/Annual Charges.
- Date Disposed of.
- Categorise your equipment into your own groups (Fleet, Staff, Digging, Haulage).

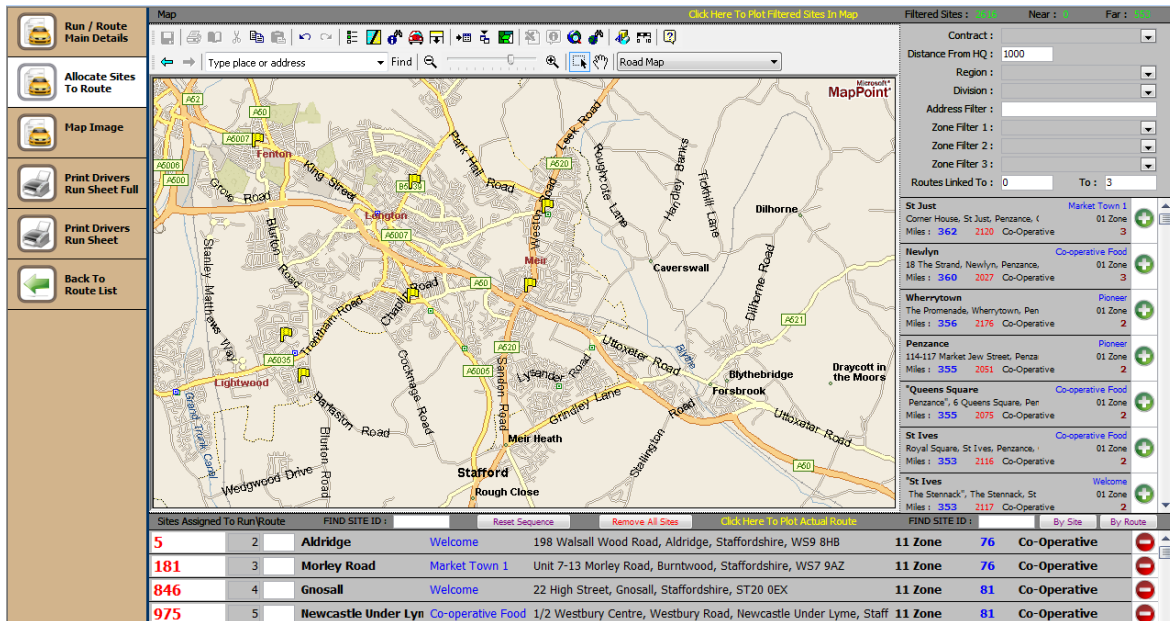
Full Vehicle/Equipment Service History

- Full Service History - Down to individual Maintenance Items.
- Analysis true value of a piece Vehicle/Equipment within your company.
- Log Vehicles as out of action, while maintenance and services are being carried out.
- Full Vehicle Utilisation Analysis.

Vehicle_Details	01-Sep	02-Sep	03-Sep	04-Sep	05-Sep	06-Sep	07-Sep	08-Sep	09-Sep	10-Sep	11-Sep	12-Sep	13-Sep	14-Sep
Porsche 911 -	190030			190030						190030				
Porsche 911 C2 -	189917													
Porsche 911 C2 -														
Porsche 911 C2 -														
Porsche 911 C2 -	190030													
Porsche 911 C2 -	190263			190263						190263				
Porsche 911 C2 -														
Porsche 911									190568	190568				
Porsche Boxster -	190191			190191						190191				
Porsche Boxster -	190181			190181						190181				
Porsche Boxster -											190339			
Porsche Boxster -	190209					190225								190554
Porsche Cayenne								190545						
Porsche Cayenne	190096			190096										
Total Vehicles	257	257	257	257	257	257	257	257	257	257	257	257	257	257
Total Hires	121	115	112	112	112	112	112	112	112	112	112	112	112	112
Total OOA														
Total Vehicles Out	121	115	112	112	112	112	112	112	112	112	112	112	112	112
Vehicle Utilisatio	47.08%	44.75%	43.58%	43.58%	43.58%	43.58%	43.58%	43.58%	43.58%	43.58%	43.58%	43.58%	43.58%	43.58%

Full Movement History

- Links To Customer Details.
- Dates Booked.
- Dates On Hire.
- Date Off Hire.
- Required Collection Date.
- Actual Collection Date.
- Collected By.
- Special Delivery Locations / Requirements.
- Scheduled Delivery Routes (Multiple Stops).
- Integrated with Microsoft Route Planner.



The screenshot displays the GEKKO Business Management System interface. On the left, there is a navigation menu with options: Run / Route Main Details, Allocate Sites To Route, Map Image, Print Drivers Run Sheet Full, Print Drivers Run Sheet, and Back To Route List. The main area features a map of Stafford, England, with various streets and landmarks labeled. A search bar at the top of the map area contains the text 'Type place or address'. To the right of the map, there are filters for 'Filtered Sites' (set to 625), 'Near' (set to 1000), and 'For' (set to 05/03). Below the map, there is a table titled 'Sites Assigned To Run/Route' with columns for 'FIND SITE ID', 'Site Name', 'Address', 'Zone', and 'Status'. The table lists five sites: Aldridge, Morley Road, Gnosall, and Newcastle Under Lyn. At the bottom of the interface, there are buttons for 'Reset Sequence', 'Remove All Sites', and 'Click Here To Plot Actual Route'.

Sites Assigned To Run/Route	FIND SITE ID	Site Name	Address	Zone	Status
5	2	Aldridge	Welcome 198 Walsall Wood Road, Aldridge, Staffordshire, WS9 8HB	11 Zone	76 Co-Operative
181	3	Morley Road	Market Town 1 Unit 7-13 Morley Road, Burntwood, Staffordshire, WS7 9AZ	11 Zone	76 Co-Operative
846	4	Gnosall	Welcome 22 High Street, Gnosall, Staffordshire, ST20 0EX	11 Zone	81 Co-Operative
975	5	Newcastle Under Lyn	Co-operative Food 1/2 Westbury Centre, Westbury Road, Newcastle Under Lyme, Staff	11 Zone	81 Co-Operative



HUMAN RESOURCES

A number of PCS Clients have adapted this module to manage and control training requirements, Health and Safety policies, Office Building Regulations and even internal social events.

- Log and Record Staff Personal Details (Home and Contact Emergency Details).
- Group Staff by Teams / Sectors / Departments / Regions / Part-Time /Shift / Full-Time.
- Record individual qualifications and roles within the Company (First Aiders / Fire Marshalls).
- Flag when individual Vehicle or Machinery Licenses expire (e.g. Forklift Truck Licenses).
- Auto Flag individual Training requirements dependant on company position.
- Full Training History within company.
- Upload Staff Images.
- Record Appraisals and Current Individual Operational Targets.
- Flexible Staff Matrix Reports against Complete / Intended / Booked / Missing.

	A	B	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
1	HR TRAINING MATRIX																						
2																							
3																							
4	Company	Staff Member	<i>ITD04 : Microsoft Access [Introduction - Stage 1]</i> <i>ITD05 : Microsoft Access [Introduction - Stage 2]</i> <i>ITD06 : Microsoft Access [Introduction - Stage 3]</i> <i>ITD07 : Microsoft Access [Intermediate - Stage 1]</i> <i>ITD08 : Microsoft Access [Intermediate - Stage 2]</i> <i>ITD09 : Microsoft Access [Advanced - Stage 3]</i> <i>ITD10 : Microsoft Access [Advanced - Stage 4]</i> <i>ITD11 : Microsoft SQL Server [Introduction - Stage 1]</i> <i>ITD12 : Microsoft SQL Server [Introduction - Stage 2]</i> <i>ITD13 : Microsoft SQL Server [Intermediate - Stage 1]</i> <i>ITD14 : Crystal Reports [Advanced - Stage 1]</i> <i>ITD15 : Crystal Reports [Advanced - Stage 2]</i> <i>ITD16 : Crystal Reports [Advanced - Stage 3]</i> <i>ITP01 : Microsoft Project [Intermediate - Stage 1]</i> <i>ITP02 : Microsoft Project [Advanced - Stage 2]</i> <i>ITP03 : Microsoft Project [Introduction - Stage 3]</i> <i>SSH04 : Counselling in the Workplace</i> <i>SSH01 : First Aid - Intermediate - Stage 1</i> <i>SSH02 : First Aid - Intermediate - Stage 2</i> <i>SSH05 : First Aid - Emergency (One Day)</i> <i>SSH18 : CIEH Fire Safety</i> <i>SSH19 : CIEH Fire Safety</i>																				
5	Pringle Computer Systems Limited	Brown, Antonia																					
6	Pringle Computer Systems Limited	Gray, Paul																					
7	Pringle Computer Systems Limited	Pringle, Andy																					
8	Pringle Computer Systems Limited	Pringle, Jamie	C	C	E	E	E	O	O	O													
9	Pringle Computer Systems Limited	Pringle, Jo																					
10	Pringle Computer Systems Limited	Pringle, Simon	C	C	C	E	E	E	O	O	O												
11	Pringle Computer Systems Limited	Pringle, Sophia																					
12	Pringle Computer Systems Limited	Shaw, Anna																					
13	Pringle Computer Systems Limited	Smedley, Sean																					
14	Pringle Computer Systems Limited	Spenceley, Glenn																					
15	Pringle Computer Systems Limited	Support, Support																					
16	Pringle Computer Systems Limited	Taylor-Thorpe, Phoebe																					
17																							
18																							



PURCHASE ORDERING

The purchase ordering module is small and simple but an effective add-on that will allow you to create internal orders from your suppliers, or log orders from your customers.

- Record Multiple lines to an Order.
- Receive Part Orders and flag stock items that are on back order.
- Create Delivery Notes.
- Create Consignment Notes.
- Log arrival of deliveries.
- Breakdown of orders by cost between date ranges.
- Breakdown of Back orders by cost between date ranges.



SALES INVOICES

Simple but effective Invoicing Tools for your Company Operations.

- Create Invoices, Credit Notes.
- Upgrade your Client Orders (From the Purchase Module) into invoices.
- Record Part Payments.
- Create Invoice Items from your stock items or custom product/job lists.
- Upload your own Invoice Templates.
- VAT Breakdown.
- Assign discount rates tailored to individual clients or group customers.



STOCK CONTROL

Back in 1998, PCS developed a Stock Control Application for KP Nuts, designed to handle the ordering, storing, processing and manufacturing of their Nut production within the UK. As with all systems PCS develop, it was designed to allow the company to add and adjust the system should their operational constraints change. KP Nuts still use the same application today, but have widened its scope to handle all types of raw materials, their packaging, machinery and production runs. The new GEKKO Stock Control Module, keeps all these wonderful features and more:

- Manage multiple sites, with multiple locations and multiple storage areas.
- Move stock by quantity or load.
- Full movement traceability.
- Move stock between locations and sites.

GEKKO









BUSINESS MANAGEMENT SYSTEM

- Book and plan deliveries.
- Set Auto-Reorder Levels.
- Link Stock to Orders (Need Purchase Order Module).
- Auto Adjusted Levels, with link to Sales Invoices (Need Sales Invoice Module).
- Assign Stock to Assets (Maintenance Monitoring).





GEKKO PRICES : FOR 2011

GEKKO MODULES		STANDARD PRICE	
	CRM (BASE PACKAGE)	1-3 Users	£ 495.00
	This module is a core component of GEKKO and must be purchased before adding any other packages.	1-5 Users	£ 650.00
	Additional Individual Licenses		£ 95.00
	Events Manager		£ 495.00
	Fleet Management		£1995.00
	Human Resources		£ 495.00
	Purchase Ordering		£150.00
	Sales Invoices		£ 150.00
	Stock Control		£ 995.00
	Contact Packs Preload CRM module with customer contact Details from any business sector	Per 1000 Contacts	£ 495.00

All prices exclude VAT



ADDITIONAL SERVICES

Service Details	Duration	Cost
Installation Setting SQL Server Within Current Company Network Setting Storage Locations For Client Documents	½ Day	Free Included with System Price
Review How Your Company Operates On Site Meeting, reviewing how the customer needs the system to work for them. PCS would create a number of demo video's highlighting how the processes can be achieved within the system. These clips can then be used to help train staff within the company.	½ Day	£295.00
Support Free System Updates (When new features are added, client will automatically, receive database update) Phone Support WEB Support <ul style="list-style-type: none"> • Access to Video Links And Walk through Examples • Client can create their own clips links and upload to their account • These clips can only be viewed by their users only 	1 Year Users - 1-5 Users - 5-10 Users - 10-20 Users - >20	1 st Year Free £ 995.00 £ 1495.00 £ 1995.00 £ 2495.00
Power User Training Training with System Admin Users, Creating and Managing Users Managing Drop Menus, Creating Word Templates Creating Outlook E-Mail Listings, Importing data Extracting Data, Best Practices	1 Day	£ 495.00
End-User Training If required – WEB support should cover most things Overview of system, Add, Finding Records Running Reports, Creating Word Templates Creating Outlook E-Mail Listings, Importing data Extracting Data, Best Practices Contact History – Best Practice Routines	½ Day	£ 295.00